

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
JUNE 6, 2011**

The City Council of the City of Fort Lupton met in regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Monday, June 6, 2011. Mayor Holton called the meeting to order at 7:00 p.m., and invited everyone to join him in the Pledge of Allegiance.

ROLL CALL

Shannon Crespin	Present	Bob McWilliams	Absent
Chris Cross	Absent	S. David Norcross	Present
Tommy Holton	Present	Debora Yates	Present
Zo Hubbard	Present		

The record is to reflect there was a quorum.

Others present were:

- Director of Finance & Administration – Claud Hanes
- City Clerk – Barbara Rodgers
- City Attorney – Bill Wallace
- Chief of Police – Ken Poncelow
- Interim City Planner – Todd Hodges

APPROVAL OF AGENDA

**Add Agenda item 11-A IM 2011-006 PROPOSAL FOR REDISTRICTING
ELECTION WARDS FOR THE CITY OF FORT
LUPTON**

It was moved by Zo Hubbard and seconded by Debora Yates to approve the agenda as amended.

Motion carried on voice vote.

REVIEW OF PAYABLES

The record is to reflect that Council reviewed the payables to June 6, 2011.

CONSENT AGENDA

It was moved by Shannon Crespin and seconded by David Norcross to approve the following consent agenda items:

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- **AM 2011-038** **SECOND READING, BY TITLE ONLY, ORDINANCE 2011-928 AN ORDINANCE MAKING CERTAIN LOCAL NUISANCE, ANIMAL, AND GENERAL OFFENSE CODE VIOLATIONS CIVIL INFRACTIONS INSTEAD OF CRIMINAL OFFENSES BY AMENDING SECTION 1-72 OF THE MUNICIPAL CODE**

- **AM 2011-039** **SECOND READING, BY TITLE ONLY, ORDINANCE 2011-929 CHANGING CODE ENFORCEMENT OFFICER MANAGEMENT BY AMENDING SECTION 2-63 OF THE MUNICIPAL CODE**

- **AM 2011-042** **APPROVE 3.2% BEER RETAIL LICENSE (ON PREMISES) RENEWAL APPLICATION SUBMITTED BY AMERICAN PIZZA PARTNERS L.P. D.B.A. PIZZA HUT AT 450 DENVER AVENUE**

Shannon Crespin	Yes	Zo Hubbard	Yes
Tommy Holton	Yes	S. David Norcross	Yes
		Debora Yates	Yes

Motion carried on roll call vote.

INFORMATION MEMORANDA (IMs)

IM 2011- 006 REDISTRICTING CITY OF FORT LUPTON WARD DISTRICTS TO TWO (2) WARDS

Background

In 1993 and 2003 the city contracted Strategic Resources West, Inc. to redistrict city wards. Their proposal included updating and revising boundaries in compliance with the goal of balancing population among the wards. C.R.S. 31-4-104 states that redistricting of city wards may not be changed more often than once every six (6) years unless change is necessary to conform to annexations. It was the consensus of Council to wait until the results of 2010 census were available before considering redistricting. In January 2011 the City again contracted with Strategic Resources West, Inc. for redistricting before the 2011 election.

Council expressed the desire to explore the possibility of redistricting elections wards from three (3) to two (2). Historically it has been a challenge for Ward I to display a significant interest in councilmember candidates, while qualified

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FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
JUNE 6, 2011**

electors are willing to serve but do not reside in that ward. Thus the interest for two (2) wards, with a north/south division line, with two (2) elected officials from each ward and two (2) elected at-large council members plus the mayor elected at-large, keeping the total number of council members at seven (7).

Bill Wallace, City Attorney, distributed information relative to what happens when a person no longer resides in the ward they were elected from due to redistricting.

It was the consensus of Council there was a need for further review and study of the proposal.

ACTION MEMORANDA (AMs)

AM 2011-041 APPROVE RESOLUTION 2011-019 ACCEPTING AN ANNEXATION PETITION FOR THE SUNNY RIDGE FARM (HUETT) ANNEXATION SUBMITTED BY RICHARD & JOYCE HUETT (THE LANDOWNERS) AND TO SET A PUBLIC HEARING DATE FOR JULY 25, 2011

Background

The landowners of the property known as the Sunny Ridge Farm (Huett) Annexation have submitted an annexation petition to annex a parcel totaling 60.06± acres to the City of Fort Lupton. The parcel is located in the North ½ of the South ½ of Section 17, Township 01 North, Range 66 West of the 6th P.M., Weld County, Colorado. The property is located approximately ¼ mile north of CR 8 and approximately ½ mile west of CR 29. The applicant proposes zoning to R-O Residential Office on the eastern 11.76 acres and I-2 Heavy Industrial on the western 48.30 acres. The resolution is to accept the annexation petition and initiate the review process that involves staff, referral agencies, Planning Commission and City Council. Approval of the resolution does not constitute approval of the annexation request. Approval of the resolution simply means that there is an interest in considering the annexation petition, with the final decision to be made by Council at a public hearing on July 25, 2011.

The initiating resolution is the first step in the annexation process. If Council adopts the resolution to accept the petition, the petitioners will move on to the next step. Step two includes review of the proposed annexation, initial zoning to R-O (Residential-Office) on the eastern 11.76 acres and I-2 (Heavy Industrial) on the western 48.30 acres, and submitted application documents by the referral agencies. Step three is a public hearing and review of the same by the Planning Commission who will provide Council with a recommendation. City Council is then required to conduct a public hearing and act upon the request by ordinance

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
JUNE 6, 2011**

as the final step in the process. Staff will prepare an annexation impact report and submit to the appropriate agencies for review.

Todd Hodges, Interim City Planner, reiterated that approval of the resolution does not constitute approval of the annexation request; it means there is interest in considering the annexation petition, with final decision to be made by Council at the public hearing.

It was moved by Shannon Crespin and seconded by Zo Hubbard to approve AM 2011-041 approving Resolution 2011-019 accepting an annexation petition for the Sunny Ridge Farm (Huett) Annexation submitted by Richard & Joyce Huett (the landowners) and to set a public hearing date for July 25, 2011.

Shannon Crespin	Yes	Zo Hubbard	Yes
Tommy Holton	Yes	S. David Norcross	Yes
		Debora Yates	Yes

Motion carried on roll call vote.

COMMUNICATIONS - REPORTS

CITY DIRECTOR OF FINANCE & ADMINISTRATION

Claud Hanes announced that Xcel Energy was hosting an open house meeting on June 7, 2011 at the Fort Lupton Recreation Center to provide background information on a new natural gas pipeline project. Xcel Energy needs to construct approximately 34 miles of new 24" steel gas transmission pipeline from a new facility in Fort Lupton to the Cherokee Generating Station just north of downtown Denver.

CITY CLERK

Barb Rodgers reported the Memorial Day Service at Hillside Cemetery was a success and thanked American Legion Post #102 for their participation. Ms. Rodgers also thanked Public Works staff for their hard work in continuing to maintain the cemetery to its great appearance and for their contribution to the success of the Memorial Day Services.

POLICE CHIEF

Chief Poncelow advised that the Police Department had recently received drying cabinets for the Greeley Police Department. This equipment will be used to preserve evidence in a more professional manner.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
JUNE 6, 2011**

COUNCIL REPORTS

Debora Yates stated she had recently spent 3 days at a training seminar for the Girl Scouts of Colorado's anti-bullying program called Power Up, which focuses mainly on relational bullying (exclusion, gossip and name calling) which is more prevalent among girls than physical bullying. The program focuses on the 85% of girls that stand by while this kind of bullying is happening and do nothing. The program gives girls the tools to defend targets of bullying without putting themselves at risk of becoming the next target. It teaches them that doing nothing is NOT an option. She attended the training with the Fort Lupton Girl Scout Troop Leader, Anita Delaney, and they are excited to not only Power Up their troop, but to bring the program to the community through special Power Up events and hopefully through the schools.

Chief Poncelow stated he would be interested in participating in the program.

ADJOURNMENT

It was moved by Shannon Crespin and seconded by Debora Yates to adjourn the June 6, 2011 City Council/Enterprise Boards meeting.

Motion carried on voice vote.

The meeting was adjourned 7:15 p.m.

Tommy Holton, Mayor

Barbara Rodgers, City Clerk