

**RECORD OF PROCEEDINGS  
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS  
JUNE 13, 2011**

The City Council of the City of Fort Lupton met in regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Monday, June 13, 2011. Mayor Pro Tem Chris Cross called the meeting to order at 7:00 p.m., and invited everyone to join him in the Pledge of Allegiance.

**ROLL CALL**

Shannon Crespin	Present	Bob McWilliams	Absent
Chris Cross	Present	S. David Norcross	Present
Tommy Holton	Absent	Debora Yates	Present
Zo Hubbard	Present		

The record is to reflect there was a quorum.

Others present were:        Director of Finance & Administration – Claud Hanes  
   City Clerk – Barbara Rodgers  
   City Attorney – Bill Wallace  
   Chief of Police – Ken Poncelow

**PERSONS TO ADDRESS COUNCIL – LIMITED TO ITEMS THAT ARE NOT ON THE AGENDA**

Teri Shipp, member of the Greeley Stampede Committee, read and presented a Proclamation proclaiming, June 29, 2011, as City of Fort Lupton Day, at the Greeley Independence Stampede.

**APPROVAL OF AGENDA**

**Removed Agenda Item 12-C        UAM 2011-008        CONSIDERATION        OF  
   REFINANCING WATER BONDS**

**Add Agenda Item 7                SPECIAL REPORTS – DON DIONES, OF  
   GEORGE K. BAUM AND CO.**

It was moved by Zo Hubbard and seconded by Shannon Crespin to approve the agenda as amended.

Motion carried on voice vote.

**SPECIAL REPORTS**

Don Diones, George K. Baum and Company presented information about the Global Credit Portal, Rating Direct. The items discussed included Key Water and

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Sewer Utility Credit Ration Ranges, Key Rating Factors, Key Rations Debt Service Coverage, Liquidity, Total Debt to Net Property, Plant and Equipment and Fixed-Charge Coverage. Currently the City's bonding rating was a concern to George K. Baum and Company, therefore additional information will be provided to a bond insurance company to see if the City should proceed with refinancing the water bonds. Additional information will be presented at a future meeting.

**REVIEW OF PAYABLES**

The record is to reflect that Council reviewed the payables to June 13, 2011.

**CONSENT AGENDA**

It was moved by Debora Yates and seconded by Zo Hubbard to approve the following consent agenda items:

- **APPROVAL OF THE MINUTES OF THE MAY 23, 2011 AND JUNE 6, 2011 CITY COUNCIL ENTERPRISE BOARDS MEETING**
  
- **AM 2011-043            SECOND READING, BY TITLE ONLY, ORDINANCE 2011-930 AN ORDINANCE PROHIBITING THE OPERATION OF MEDICAL MARIJUANA CENTERS, OPTIONAL PREMISES CULTIVATION OPERATIONS, AND MEDICAL MARIJUANA-INFUSED PRODUCTS MANUFACTURERS' LICENSES BY ADOPTING EMERGENCY ORDINANCE 2010-930 PURSUANT TO SECTION 12-43.3.(2)(a) COLORADO REVISED STATUTES, AND DECLARING AN EMERGENCY**
  
- **AM 2011-044            SECOND READING, BY TITLE ONLY, ORDINANCE 2011-931 AN ORDINANCE ANNEXING AND ZONING LAND LEGALLY DESCRIBED IN EXHIBIT "A" KNOWN AS THE BUSKER ANNEXATION; ZONING I-2 (HEAVY INDUSTRIAL); AND APPROVING THE ANNEXATION AGREEMENT.**

Shannon Crespin	Yes	Chris Cross	Yes
S. David Norcross	Yes	Debora Yates	Yes
Zo Hubbard	Yes		

Motion carried on roll call vote.

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**ACTION MEMORANDA (AMs)**

**AM 2011-048      ACCEPTING A QUOTE FROM TOTE-A-SHED TO PURCHASE A STORAGE SHED FOR PEARSON PARK FOR AN AMOUNT NOT TO EXCEED \$6,246**

**Background**

Action Memorandum 2011-048 stated that staff was made aware that alternative storage is needed to free up space in the basement of the Museum. Mr. Monty Schuman, Parks and Recreation Director requested quotes from three vendors regarding the installation of a shed at Pearson Park for additional storage. He recommended acquiring the storage unit from Tote-A-Shed. The proposed storage unit matches the existing structures on the property. Conservation Trust Funds will be utilized for the acquisition.

It was moved by Shannon Crespin and seconded by David Norcross to authorize the purchase a storage unit from Tote-A-Shed, in the amount not to exceed \$6,246.

Shannon Crespin	Yes	Chris Cross	Yes
S. David Norcross	Yes	Debora Yates	Yes
Zo Hubbard	Yes		

Motion carried on roll call vote.

**AM 2011-049      AUTHORIZING AN AGREEMENT WITH BUXTON TO PROVIDE RETAIL MATCHING SERVICES FOR AN AMOUNT OF \$10,000 PER QUARTER AND ONE "SCOUT" USER FOR AN ADDITIONAL \$1,250 PER MONTH**

**Background**

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The City of Fort Lupton approached Buxton, an identifying customer data base company which will match to retail companies. Buxton has national and local experience and has provided successful matches for other communities in the State of Colorado. Buxton has agreed the initial \$40,000 payment can be spread over a two-year cycle. The billing will be \$10,000 quarterly, so the cost would be expensed in 2011 and 2012. The month "Scout" module is a flat fee of \$1,250 per month for one user; taking into consideration one user is sufficient for the City's needs. It was noted using Buxton to provide growth potential; it may be more cost effective than the money currently being spent for Upstate Colorado.

It was moved by a Zo Hubbard and seconded by Debora Yates to enter into an agreement with Buxton, to provide retail matching services for \$10,000 per quarter and "Scout" user for an additional \$1,250 per month.

Shannon Crespin	Yes	Chris Cross	Yes
S. David Norcross	Yes	Zo Hubbard	Yes
Debora Yates	Yes		

Motion carried on roll call vote.

**COMMUNICATIONS – REPORTS**

**DIRECTOR OF FINANCE & ADMINISTRATION**

Claud Hanes indicated he had received information about the possibility of the local Safeway grocery store closing. Mr. Hanes talked with Safeway's Assistant Manager, who indicated the information was not true and the store was financial sound.

**CITY CLERK**

Barb Rodgers thanked the Fort Lupton Community Choir for their contribution in making the Memorial Day services at Hillside Cemetery a success.

**POLICE CHIEF**

Ken Poncelow addressed the hiring process for the two officer positions. He indicated there was a great pool to pull from and that eight great candidates were interviewed.

**ADJOURNMENT**

It was moved by David Norcross and seconded by Debora Yates to adjourn the June 13, 2011 City Council/Enterprise Boards meeting.

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Motion carried on voice vote.

The meeting was adjourned 7:28 p.m.

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Tommy Holton, Mayor

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Barbara Rodgers, City Clerk

Prepared by Nanette Fornoff