

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
OCTOBER 17, 2011**

The City Council of the City of Fort Lupton met in regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Monday, October 17, 2011. Mayor Holton called the meeting to order at 7:00 p.m., and invited everyone to join him in the Pledge of Allegiance.

ROLL CALL

Chris Cross	Present	S. David Norcross	Present
Tommy Holton	Present	Shannon Rhoda	Present
Zo Hubbard	Present	Debora Yates	Absent
Bob McWilliams	Present		

The record is to reflect there was a quorum.

Others present were: City Administrator and Finance Director– Claud Hanes
City Clerk – Barbara Rodgers
City Attorney – Bill Wallace
Chief of Police – Ken Poncelow
Chief Accountant – Leann Perino

PERSONS TO ADDRESS COUNCIL – LIMITED TO ITEMS THAT ARE NOT ON THE AGENDA

ARLENE AND BOBBIE MARTIN- SALVATION ARMY

Arlene and Bobbie Martin, Chairpersons for Salvation Army provided information to Council about the objectives, goals and requested Council to consider making a monetary donation to the Salvation Army. Council inquired about the office location. The Martin's indicated the service extension is directly from their home and all volunteers work from their homes; however the location is not disclosed.

It was the consensus of Council to take this request under consideration at the budget retreat to be held on Saturday, October 22nd.

APPROVAL OF AGENDA

It was moved by Bob McWilliams and seconded by Chris Cross to approve the agenda as presented.

Motion carried on voice vote.

REVIEW OF PAYABLES

The record is to reflect that Council reviewed the payables to October 17, 2011, 2011.

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CONSENT AGENDA

It was moved by David Norcross and seconded by Zo Hubbard to approve the following consent agenda items:

➤ **APPROVAL OF THE MINUTES OF THE OCTOBER 10, 2011 CITY COUNCIL/ENTERPRISE BOARDS MEETING**

Motion carried on voice vote.

ACTION MEMORANDA (AMs)

AM 2011-089 AUTHORIZE THE BUYOUT OF THE PANASONIC FINANCE LEASE ON THE POLICE DEPARTMENTS MOBILE DATA TERMINAL (MDT) FOR AN AMOUNT NOT TO EXCEED \$8,682.41

Background

Chief Accountant Leann Perino indicated the lease for the Mobile Data Terminal (MDT) ended in June 2011. Currently, the City is now on a month-to-month lease with the monthly payments being \$2,872.98. The lease buy-out amount is \$8,682.41; which represents three months of lease payments. It is in the best interest of the City to buy-out the lease.

Chief of Police Ken Poncelow indicated upgrades of the current equipment will be forth coming within the next couple of years.

It was moved by Shannon Rhoda and seconded by Bob McWilliams to approve AM 2011-089 authorizing buyout the Police Department Mobile Data Terminals for an amount not to exceed \$8,682.41.

Chris Cross	Yes	Bob McWilliams	Yes
Tommy Holton	Yes	S. David Norcross	Yes
Zo Hubbard	Yes	Shannon Rhoda	Yes

Motion carried on a roll call vote.

AM 2011-090 TO APPROVE AN INTERGOVERNMENTAL AGREEMENT WITH WELD COUNTY GOVERNMENT TO USE THE WELD COUNTY FUELING FACILITY FOR ALL OF THE CITY VEHICLES FOR THEIR BULK PRICE PLUS THREE

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**CENTS PER GALLON AND CARDS WILL BE PAID BY
THE CITY FOR AN AMOUNT OF \$3.50 EACH**

Background

City Administrator/Finance Director Claud Hanes presented this request. It was stated Weld County was approached to allow the City of Fort Lupton's fleet to fuel at the County's site, which is located at 7625 Weld County Road 31. Weld County Commissioners has authorized the proposed agreement, with the same stipulations the City of Greeley has with Weld County at their Greeley site. The City will provide vehicle and driver information to Weld County so cards can be punched to identify which vehicle and driver will be fueling at the site. The agreement stipulates the City will be billed the bid bulk fuel rate per gallon, plus three cents.

The proposed agreement is an annual agreement; this will allow the City opportunities to obtain other fueling options as they become available.

Chris Cross	Yes	Bob McWilliams	Yes
Tommy Holton	Yes	S. David Norcross	Yes
Zo Hubbard	Yes	Shannon Rhoda	Yes

Motion carried on roll call vote.

COMMUNICATIONS

CITY ATTORNEY

Bill Wallace indicated he will provide information about the Colorado Municipal League Fall Seminar he attended in written format.

POLICE CHIEF

Ken Poncelow stated the City received a grant for two additional school zone lights; they will be used on 9th Avenue and on Denver Avenue. The "Seat Belt" event was a success; several of the local businesses indicated the coupons circulated were redeemed.

COUNCIL REPORTS

The Council requested the school zone warning sign be visible along Highway 52.

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FUTURE CITY EVENTS

- **OCTOBER 22, 2011 BUDGET RETREAT – 8:00 A.M. – 11:00 A.M.
OPEN TO THE PUBLIC**
- **OCTOBER 22, 2011 1ST ANNUAL BARKTOBERFEST – 10:00
A.M. – 12:30 P.M. SOUTH PARKING LOT OF
THE RECREATION CENTER**
- **OCTOBER 31, 2011 NO CITY COUNCIL MEETING – 5TH
MONDAY**

EXECUTIVE SESSION

It was moved by Chris Cross and seconded by Bob McWilliams to go into executive session for conferences with an attorney or attorneys for the city for the purpose of receiving legal advice on specific legal questions per section 24-6-402 (4)(b) C.R.S. including liability and litigation questions relating to personnel matters – Compensation Package.

Chris Cross	Yes	Bob McWilliams	Yes
Tommy Holton	Yes	S. David Norcross	Yes
Zo Hubbard	No	Shannon Rhoda	No

Motion carried on roll call vote.

There was a five minute recess prior to the executive session beginning at 7:35 P.M. The executive session ended at 8:09 P.M.

ADJOURNMENT

It was moved by Bob McWilliams and seconded by Zo Hubbard to adjourn the October 17, 2011 City Council/Enterprise Boards meeting.

Motion carried on voice vote.

The meeting was adjourned 8:09 P.M.

Tommy Holton, Mayor

Barbara Rodgers, City Clerk

Prepared by:
Nanette Fornof, Deputy City Clerk