

City of Fort Lupton

130 S McKinley Ave
Fort Lupton, Colorado 80621
www.fortlupton.org

303-857-6694 ext. 109
Greeley 970-346-0326
Fax 303-857-6090

January 09, 2009

Dear Business Merchant:

All businesses operating within the City of Fort Lupton, or conducting business herein must be **licensed annually**, per the Fort Lupton Municipal Code. Enclosed is the 2009 City Sales and Use Tax License application for the City of Fort Lupton.

This application must be completed, signed, and returned with the Annual Application Fee of **\$25.00** on or before January 31, 2009. A new City Sales and Use Tax License will be mailed to you after payment has been received. This license will be valid from January 1, 2009 through December 31, 2009. Non-compliance would place you in violation of the City Ordinance and would subject you to the penalties set-forth by the Municipal Code.

If you do not need a 2009 City Sales License and Use Tax License, please return the completed application with an explanation as to why you do not need this license.

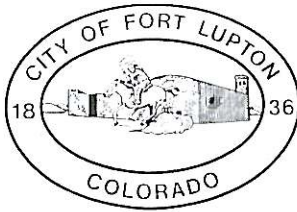
If you have any questions, please contact the City at 303-857-6694, my extension is 109 during normal business hours.

Sincerely,

Carol Mitchell

Carol Mitchell
Finance Department

Enclosure: 1



City of Fort Lupton

130 S McKinley Ave
Fort Lupton, Colorado 80621
www.fortlupton.org

303-857-6694 ext. 109
Greeley 970-346-0326
Fax 303-857-0351

2009 CITY SALES AND USE TAX APPLICATION FORM

NAME OF BUSINESS: _____

LOCATION ADDRESS: _____

Street

City _____ State _____ Zip Code _____

MAILING ADDRESS
IF DIFFERENT:

Street

City _____ State _____ Zip Code _____

CONTACT PERSON: _____ PHONE NUMBER: _____

COLORADO DEPARTMENT OF REVENUE ACCOUNT NUMBER: _____
(CITY SALES TAX LICENSE WILL NOT BE ISSUED WITH OUT THIS NUMBER)

NATURE OF BUSINESS: _____

CHECK TYPE OF APPLICATION: NEW _____ RENEWAL _____

TYPE OF OWNERSHIP:
__ INDIVIDUAL __ PARTNERSHIP __ CORPORATION __ OTHER _____

PLEASE NOTE:

- A. Application for license should be fully answered and accompanied with the proper Application Fee remittance of **\$25.00**, to the City of Fort Lupton.
- B. This is a uniform sales and use tax form. Thus, submission of a completed version of this form and issuance of a tax license may be only one of the steps that you must complete before you are legally authorized to engage in business in the City of Fort Lupton. It is your responsibility to contact the City of Fort Lupton and assure that you have complied with all applicable legal requirements in addition to obtaining a sales and use tax license prior to engaging in business in the City of Fort Lupton.

SIGNATURE OF APPLICANT: _____

PRINTED NAME OF APPLICANT: _____

TITLE: _____ DATE: _____

FOR OFFICE USE ONLY

PLANNING REVIEW SIGNATURE: _____ DATE _____

LICENSE # _____ RECEIPT # _____ DATE _____