



City of Fort Lupton

County of Weld
130 S. McKinley Avenue
Fort Lupton, Colorado 80621

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Fax (303) 857-2314
<http://www.fortlupton.org>

Parks Maintenance Worker - Seasonal

EXEMPT:	No	DEPARTMENT:	Parks Recreation
REPORTS TO:	Parks & Building Foreman	CLOSING DATE:	Until Filled

SUMMARY:

Under supervision, performs care and maintenance of parks, City facilities and other landscaping, assist with operating and maintaining sprinkler system, and maintenance and repair of park structures and facilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The following duties and responsibilities are not all inclusive. Other duties may be assigned.

- Performs routine landscaping and turf maintenance: water, mow, trim, rake and aerate.
- Maintain, trim, and remove trees, bushes and shrubs.
- Assists in the repair of water line breaks, cuts and lays sod, cleans sprinkler lines, valves and heads.
- Clean grounds, public parking lots and other installations of leaves, weeds and litter.
- Assist in the inspection, cleaning and repairing of park structures and facilities, such as play equipment, picnic tables, shelters and fences.
- Assist in the removal of debris resulting from storms.
- Assist in performing minor repairs to motorized equipment, such as lubrication, oil changes and cleaning.
- Report incidents of vandalism.
- Observes all common safety standards. Follows safety rules and regulations and report violations of rules and regulations.
- Ability to operate all equipment needed for grounds maintenance: mower, edger, blower, tractor, loader, vehicle, and hand and power tools.
- Loads and unloads equipment and supplies, cleans and cares for basic tools and equipment.
- Responds orally to informal grievances and relays information to the supervisor.
- Assist in the construction of various projects as needed.
- Aid in the set-up and removal of equipment for special events.
- Assist in the basic maintenance, preparation, layout, painting and lining of softball, baseball and soccer fields.
- Participates in snow removal duties, as assigned.
- Respond to emergencies, as needed.
- Assist with facility maintenance, as needed.
- Ability to resolve problems encountered during daily operations and determines appropriate solutions, if needed.
- Ability to work early mornings, nights, weekends and on-call, if needed.

DISTINGUISHING CHARACTERISTICS

SUPERVISORY RESPONSIBILITY:

- No supervisory responsibility.

GUIDEANCE AND DECISION MAKING:

- Guidelines are generally but not always clearly applicable, requiring the employee to exercise judgment in adapting standard practices to differing situations and recommend alternative actions to supervisor in situations without precedent. Tools, work aids, and materials to be used are clearly specified. Work product is subject to close, continuous inspection.

INTERPERSONAL COMMUNICATIONS:

- Contacts with the public or employees within the organization in the interest of cooperative work accomplishment.

PHYSICAL DEMANDS:

- Standing: remaining on one's feet in an upright position.
- Walking: moving about on foot.
- Handling: seizing, holding, grasping, or otherwise working with hand(s).
- Sitting: remaining in the normal seated position.
- Fingering: picking, pinching or otherwise working with fingers.
- Carrying: transporting an object, usually by hand, arm or shoulder.
- Climbing: ascending or descending objects usually with hands/feet.
- Balancing: maintaining body equilibrium to prevent falling over.
- Stooping: bending the body by bending spine at the waist.
- Crouching: bending body downward and forward by bending legs.
- Talking: expressing exchanging ideas by means of spoken words.
- Hearing: perceiving the nature of sounds by the ear.
- Repetitive motions: making frequent movements with a part of the body.
- Eye/hand/foot coordination: performing work through using two or more.
- Lifting: raising or lowering an object more than 60 pounds.
- Accommodation: ability to adjust vision to bring objects into focus.

WORKING ENVIRONMENT:

- Extreme Heat: temperature hot enough to cause marked bodily discomfort.
- Extreme Cold: temperature hot enough to cause marked bodily discomfort.
- Temperature Changes: variations in temperature from hot to cold.
- Wet: frequent contact with water or other liquid.
- Hazards: conditions where there is danger to life, body, and/or health.
- Subject to long irregular hours.

QUALIFICATIONS:

BASIC KNOWLEDGE AND ABILITY TO LEARN:

- Demonstrate basic horticulture practices.
- Knowledge of methods, techniques and tools used in the construction maintenance of parks, landscaping areas and related facilities.
- Understand watering requirements for lawns, trees and plants and various types of soil.
- Exhibit use and maintenance of chemical spraying equipment.
- Display operation of a wide variety of equipment and tools used in parks maintenance, repair and construction in a safe and effective manner.
- Demonstrate understanding of pertinent federal and state laws, codes and regulations; City ordinances, rules, policies and procedures; Departmental rules, policies and procedures.
- Ability to work effectively with other staff and public.
- Strong oral and written communication skills.

EDUCATION, TRAINING AND CERTIFICATION REQUIREMENTS:

- High school diploma or equivalent.
- Valid Colorado Class "R" Driver's License at time of application.

EXPERIENCE REQUIREMENT:

- One-year experience in park maintenance or related field, preferred.
- One-year experience in building maintenance, construction and repair, preferred.