



Performance, Integrity, Teamwork,  
Accountability and Service

# City of Fort Lupton Historic Preservation Board

Richard McCutcheon – Chair-person

Cammie Gabel – Vice-Chairperson

Nancy Penfold  
Nancy Cummings  
John Enright

Marlene Stieber  
Al Mowrer

S. David Norcross – Ex-Officio

## Draft Meeting Minutes November 6, 2008 6:30 P.M.

### 1. CALL TO ORDER at 6:31 p.m.

### 2. ROLL CALL

Richard McCutcheon	<u>Present</u>
Cammie Gabel	<u>Absent</u>
Nancy Penfold	<u>Present</u>
John Enright	<u>Present</u>

Nancy Cummings	<u>Present</u>
Marlene Stieber	<u>Present</u>
Al Mowrer	<u>Present</u>

#### EX-OFFICIO

S. David Norcross \_\_\_\_\_

#### STAFF

Tom Parko	<u>Present</u>
Mike Konefal	<u>Present</u>

#### LIASON – Chamber of Commerce

Rosalie Everson \_\_\_\_\_

### 3. APPROVAL OF THE AGENDA:

Motion to accept on voice vote.

### 4. APPROVAL OF THE MINUTES:

A. October 2, 2008. No minutes to approve.

### 5. PUBLIC & VISITOR INPUT: None

### 6. PUBLIC HEARING: None

### 7. ACTION ITEMS: None

### 8. DISCUSSION ITEMS:

#### A. Grant/Survey Update

- a. Grant report handed out by Tom Parko. Final report due in March. Tom Parko has asked Ron for hard copies and disk copy. Tom Parko will ask Ron to come in during the month of December.

#### B. Calendar

- a. Final version of calendar handed out. 100 copies have been made. Producing cost \$3.50. Will be sold for \$10/calendar. Proceeds will be going into Fort Lupton community.  
Motion to sell calendar at \$10 each first by Marlene Steiber and seconded by Nancy Cummings.
  - b. Who gets one for free?
    - i. All council members-7.
    - ii. Staff that made it.
    - iii. People with their pictures in it.  
Motion to approve who gets one for free approved first by Al Mowrer and seconded by Nancy Cummings.
  - c. Where will calendars be sold?
    - i. Only at City Hall.
    - ii. Nancy will buy some to sell at the museum-separate account set up for calendar money.  
Motion to approve sale of calendars at City Hall first by Nancy Cummings and seconded by Al Mowrer.
- C. Did you know? Q&A for Utility Bills-None

## 9. CORRESPONDENCE:

- A. Historic Preservation Training
  - a. Downtown Denver, Thursday, November 21<sup>st</sup> 9 a.m.-4 p.m
  - b. CLG requirement is 1 training session per year.
  - c. CPI conference-Colorado Preservation Inc. conference 3 day event.
    - i. Everything you want to know about historic preservation.
    - ii. Luncheon on Wednesday.
    - iii. 10 most endangered places list on Thursday.

## 10. FUTURE BUSINESS

- A. Set Agenda for December 4, 2008 meeting. No meeting.

## 11. ADJOURNMENT at 7:08 p.m.