

# TRAPPER DAYS 2019

## Booth Application

All booths are 15"x15". Vendors will supply their own generators, tables, chairs, display equipment and any overhead covering.

Booth fees are for space only.

\$0.00 Non-Profit Information only

\$20.00 Non-Profit or Youth Related Group

\$30.00 Fort Lupton Chamber Member Sales

\$50.00 Business (Food, Non Food or Information)

Payment in cash, money order, or check to City of Fort Lupton – Trapper Days. Credit Card payment (Visa, Master card and Discover Card) is also accepted. Payment required with application and registration form. Send or deliver to:

Fort Lupton Recreation Center

Attn: Trapper Days

203 South Harrison Avenue

Fort Lupton, CO 80621

Returned checks will be charged a \$25.00 fee. Any checks sent to collections will be assessed collection fees in accordance with Colorado State Law.

Application: Application must be complete and signed or it will be returned. Deadline for applications is **August 23rd 2019**. A \$25.00 late fee will be charged for applications received after August 23rd, 2019. You will receive a written or email confirmation for your booth entry. If you have not been notified by September 1<sup>st</sup>, please call 720.466.6166.

Food Booths: Weld County Department of Public Health & Environment requirements apply to all **food vendors** at the event. Operators must complete and return a health department application and booth layout form to Linda Kudrna, Special Events Coordinator, by August 23rd, 2019. Failure to submit the proper forms will invalidate requests for booth space.

Please pay close attention to the Weld County guideline requirements so that you are not eliminated from participation in our event.

Mobile Food Truck Vendors – this application is specific to the Trapper Days event. Additional requirements apply to any vendor who wishes to do additional sales with the City. Contact the City Clerk at 303-857-6694.

Application may be downloaded at [www.fortluptonco.gov](http://www.fortluptonco.gov). Further information is available at [www.weldhealth.org](http://www.weldhealth.org) for guidelines and requirements from Weld County.

Booth Set Up: Booth location will be determined by the number of booths requested, the amount of set up time required and the type of products sold. Booths will be set up in downtown Fort Lupton between 1st and 3rd Streets. You must be in place by 9:00 am before the parade begins. Location details will be confirmed by September 3rd. All booths are required to remain open until 4:00 pm, if this obligation is not met, participation in future recreation sponsored events will be forfeited.

Questions may be referred to: Linda Kudrna, Active Adults/Special event Coordinator telephone 720.466.6166 or email: [lkudrna@fortluptonco.gov](mailto:lkudrna@fortluptonco.gov)

# TRAPPER DAYS 2019

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City : \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone# \_\_\_\_\_ Phone# \_\_\_\_\_

Product or Service Type: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# of Booths: \_\_\_\_\_ Please Circle: Non-Profit/Youth Group/ Chamber Member/ Business

Special needs: \_\_\_\_\_

By signing I agree to the booth policies as stated and payment of fees by credit card:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Visa Master Card or Discover Credit Card # \_\_\_\_\_ Expiration date: \_\_\_\_/\_\_\_\_ CVC: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payment enclosed: \$20.00 \_\_\_\_\_ \$30.00 \_\_\_\_\_ \$50.00 \_\_\_\_\_

Check # \_\_\_\_\_ Payable to City of Fort Lupton, Trapper Days

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Office use only:

Date received: \_\_\_\_\_ Payment in full: \_\_\_\_\_

Receipt Sent: \_\_\_\_\_

**Note: Sale or gifts (goodie bags/swag) of knives, firearms, illegal weapons, fireworks of any type is strictly prohibited. Vendor booths are required to remain open until 4:00 pm**