



Planning & Building Department  
 130 S McKinley Ave. Fort Lupton. CO. 80621  
 Phone 303.857.6694  
 www.fortluptonco.gov

**A-FRAME & FOOTED VERTICAL SIGN PERMIT CODE  
 REQUIREMENTS & APPLICATION**  
 (Please type or print legibly)

Applicants shall provide the following to obtain a permit for an A-Frame or Footed Vertical Sign

Contact Information	
Applicant	Phone #
Address	Email
City	State <span style="float: right;">Zip</span>
Property Owner	Phone #
Address	Email
City	State <span style="float: right;">Zip</span>
Sign Information	
Location of Sign	Legal Description
Parcel Number	Dimensions of Sign
Height	Distance from ROW
Brief Description of Sign	
Applicant Signature and Acknowledgement	
<p>Any work performed prior to obtaining a building permit may be subject to double fees.            I/we agree to perform the work described herein in accordance with the plans and/or specifications submitted. All work done shall be in compliance with all applicable codes and regulations of the City of Fort Lupton. I/we agree that no work should be initiated without this application being approved.            Any violation of applicable codes and regulations can cause revocation of this permit.</p> <p style="text-align: center;">**Continued on Page 2**</p>	



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**THE FOLLOWING DOCUMENTS SHALL BE REQUIRED FOR PERMIT APPLICATION AND REVIEW:**

- Digital submittal – flash drive, emailed, Cascade
- Completed application
- Signed waiver from property owner and/or CDOT if applicable
- \$25.00 fee (permits expire on anniversary date taken out of each year).
- Proof of \$100,000 liability insurance if sign is on public right of way (no proof of insurance needed if sign is on private property).
- Site plan of location of sign. Sketch with sign dimensions

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Permit Expires \_\_\_\_\_

**Staff Comments ( Do not write in this area)**




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